

HOMEWORK POLICY

It is important for high school students to develop independent learning skills and habits. To assist with this, students should expect to have schoolwork to complete at home. Homework will take two main forms:

1. Set homework

Assignments may be given for revision and consolidation, for extension of class work, for completion of exercises started in class or reading in preparation for class discussion and activities.

Assignments requiring a concentrated effort at home are given in almost every subject area. **The student diary should be used to record this information.** Parents are advised to check their child's diary regularly. The diary provides a valuable communication tool between parent and teacher.

2. Study

Study is not formally set. Secondary students need to learn to carefully review notes recorded in class making sure their notes are understood. A conscious effort to memorise key facts or special terms or processes during such study time can make a great difference to a student's success.

Some students may need to systematically revise spelling lists or tables used in primary years.

How much homework/personal study?

This will be differentiated according to your child's learning program but in the senior primary areas, students could expect up to 3 hours per week. In Year 8 about 5 hours a week, in Year 9 about 7 hours a week and in Year 10 about 10 hours a week is recommended. The Year 10 figure assumes a student studying toward a tertiary entrance program in senior school.

ESSENTIAL ELEMENT	THE SCHOOL'S RESPONSIBILITIES	THE STUDENT'S RESPONSIBILITIES	HOW PARENTS CAN HELP
Homework study timetable	<ul style="list-style-type: none"> • Make recommendations for time to be spent by students on homework/study. • Assist students in the preparation of a homework/study timetable. • Assist students in developing sound study techniques. 	<ul style="list-style-type: none"> • Prepare a homework/study timetable based on the school's recommendations. • Stick to the timetable. Try to make up time missed. • Ask for help with planning if necessary. • Find a suitable place at home for homework/study. 	<ul style="list-style-type: none"> • Support the school's homework/study policy and help select a suitable place for this purpose. • Encourage the preparation of a homework/study timetable that has a reasonable balance between homework/study, leisure activities, jobs around the house, part-time work and sleep. • Encourage making up of lost time.

Continued overleaf

ESSENTIAL ELEMENT	THE SCHOOL'S RESPONSIBILITIES	THE STUDENT'S RESPONSIBILITIES	HOW PARENTS CAN HELP
Homework tasks	<ul style="list-style-type: none"> • Ensure that the homework tasks are clearly understood by students. • Set defined dates for submission of work as required. • Ensure that students have time in class to enter homework tasks into their diaries. • Allow adequate time to complete homework. 	<ul style="list-style-type: none"> • Be clear about homework tasks. Ask for clarification if necessary. • Enter the tasks in homework diary. • Work on the tasks over a period of time. Don't leave them until the night before they are due. 	<ul style="list-style-type: none"> • Show your interest by asking about homework assigned and by looking at the diary and signing it every week. • Be aware of actual time devoted to homework/study and relate this to the timetable. • Discuss the matter if there is a large discrepancy and be prepared to apply consequences where necessary. • Don't feel bad if you can't help all the time. Encourage asking the teacher.
Non-completion of set tasks	<ul style="list-style-type: none"> • Inform parent • Make adjustment to final score / task as per Assessment Schedule. 	<ul style="list-style-type: none"> • Complete assigned work. 	<ul style="list-style-type: none"> • Reinforce requirements for completion. • If you have concerns contact the class teacher.