



**KINROSS  
COLLEGE**

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## APPLICATION FOR ENROLMENT 2017 FOR NON-LOCAL INTAKE

Dear Parent/Caregiver

Please find enclosed **Application for Enrolment** package for Kinross College. An outline of College procedures and policies is available in the [Information Handbook](#) online. Enrolment at the College is only guaranteed for students who live in the local intake area. Please refer to the [enrolment](#) page to find a scrollable Google map of our local intake area.

**Applications for Enrolment form** can be submitted in person (with the required supporting documentation) to our Enrolment Registrar, or can be emailed to [kinross.college.enrolments@education.wa.edu.au](mailto:kinross.college.enrolments@education.wa.edu.au). Please contact the College on (08) 9306 6001 to make an appointment between 8:00am – 12:00pm and 1:00pm – 3:30pm.

Applications for Enrolment will not be accepted without the following:

- Application for Enrolment form (non- local intake)
- Two current documents as proof of residential address e.g. utility bills or lease agreement
- Most recent school report
- Last NAPLAN report (if Australian resident)

To meet our requirements, Applications for Enrolment must include a **photocopy** of the documents attached. Our staff are unable to provide photocopying services.

Please read the adjoining page of your application which contains information in relation to the enrolment process. Your application will be assessed in July/August, at which time we have an understanding of how many students are enrolling from our local intake area, and you will be advised in due course.

We welcome your consideration of Kinross College as your school of choice for 2017 and look forward to receiving your application for enrolment.

Yours sincerely

**Rod Buckenara**  
PRINCIPAL

# 2017 APPLICATION FOR ENROLMENT

## Non Local Intake



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### Required with application:

- Two current documents confirming residential address.
- Last school report & NAPLAN

## STUDENT DETAILS

Surname: \_\_\_\_\_ Given Names: \_\_\_\_\_

Residential Address: \_\_\_\_\_ P/Code: \_\_\_\_\_

Year Level for 2017: \_\_\_\_\_ Date of Birth / / Male Female

Current School: \_\_\_\_\_ Duration \_\_\_\_\_

Previous School: \_\_\_\_\_

Siblings currently attending Kinross College: \_\_\_\_\_

### Disability and/or Medical Condition?

This information will assist the Principal when considering whether any specific or additional resources are required and available to assist the school with providing the best educational program for your child.

Please indicate (✓).

Physical	YES	NO	Intellectual	YES	NO
Other	YES	NO	Medical Condition	YES	NO

Please outline nature of disability / medical condition: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## PARENT/GUARDIAN/CARER DETAILS

Surname: \_\_\_\_\_ Given Names: \_\_\_\_\_

Residential Address: \_\_\_\_\_ P/Code: \_\_\_\_\_

Phone Nos: Mobile: \_\_\_\_\_ Home: \_\_\_\_\_ Work: \_\_\_\_\_

Email: \_\_\_\_\_

## PARENT/GUARDIAN/CARER DECLARATION

I declare that the information provided on this form is true and accurate \_\_\_\_\_

*Parent / Guardian Signature*

### Office use only:

Date received: \_\_\_\_\_

Proof of residence:

Last report & NAPLAN:

Comments \_\_\_\_\_

- A parent/guardian applying to enrol a child in a government school should complete this form.
- Only permanent residents of Australia and those children holding an approved visa sub-class number are eligible to be enrolled in government schools. For overseas' students who are in Australia using an entry visa and who live out of the **local intake area**, if enrolment is accepted, it is necessary that we sight and photocopy passport and visa sub-class of parent – primary visa holder – and student.
- ***This is an Application for Enrolment only*** – submitting this form to the school does not mean that the enrolment has been accepted. The Principal will firstly need to determine if there is classroom accommodation and whether an appropriate educational program can be provided for your child. In determining whether an appropriate educational program can be provided for your child at the school, the Principal will need to fully consider the information provided.
- If your application is accepted, you will be required to complete enrolment procedures at the school. Parents/guardians should ensure that the child's birth certificate, immunisation records, medical advice and any Family Court Orders or parenting plans registered with the Family Court are made available at the time of enrolment.
- It is a requirement of the Department of Education that any information on suspensions and exclusions must be provided to the school at the time of applying to enrol a child. This information will help the school to provide your child with the appropriate support, if required. Children currently under suspension from a government school cannot be enrolled at another government school until the suspension period is over. Children who have previously been suspended or excluded from a government school may be required to enter into a behaviour agreement with the school if enrolment is accepted.
- Applicants for enrolment at Kinross College should provide **two current documents** confirming their residential address. These may include :
  - Synergy account (current)
  - Alinta Gas account (current)
  - Telstra account (current)
  - Bank statement (current) showing address
- Families moving into rental accommodation are to provide the registered agent's rental agreement with a lease for a minimum of six months.

## ENROLMENT PROCESS

Kinross College is a local-intake school. Accordingly the Principal will:

1. Enrol an eligible student whose usual place of residence is in the local-intake area of the College.
2. Set aside sufficient places to accommodate children who may move into the local-intake area during the school year.
3. Apply the following selection criteria if the school has further capacity and appropriate programs to accommodate children from outside the local-intake area:
  - **First Priority** – Students applying to enrol in a Department of Education approved specialist program. This does not apply to Kinross College.
  - **Second Priority** – Students who have siblings enrolled at the College for that year.
  - **Third Priority** – Students who live in closest proximity to the College.