

APPLICATION FOR ENROLMENT

Non Local Intake



**KINROSS
COLLEGE**

Believe · Act · Achieve

Required with application: photocopies of the following:

- Two current documents confirming residential address.
- Last school report & NAPLAN

STUDENT DETAILS

Surname: _____ Given Names: _____

Residential Address: _____ P/Code: _____

School Year Level _____ Calendar year applying for: 20 ____ (eg. 2017)

Date of Birth / / Male Female

Current School: _____ Duration _____

Previous School: _____

Siblings currently attending Kinross College: _____

Disability and/or Medical Condition?

This information will assist the Principal when considering whether any specific or additional resources are required and available to assist the school with providing the best educational program for your child.

Please indicate (✓).

Physical	YES	NO	Intellectual	YES	NO
Other	YES	NO	Medical Condition	YES	NO

Please outline nature of disability / medical condition: _____

PARENT/GUARDIAN/CARER DETAILS

Surname: _____ Given Names: _____

Residential Address: _____ P/Code: _____

Phone Nos: Mobile: _____ Home: _____ Work: _____

Email: _____

PARENT/GUARDIAN/CARER DECLARATION

I declare that the information provided on this form is true and accurate _____

Parent / Guardian Signature

Office use only:

Date received: _____ Proof of residence: Last report & NAPLAN:

Comments _____

- A parent/guardian applying to enrol a child in a government school should complete this form.
- Only permanent residents of Australia and those children holding an approved visa sub-class number are eligible to be enrolled in government schools. For overseas' students who are in Australia using an entry visa and who live out of the **local intake area**, if enrolment is accepted, it is necessary that we sight and photocopy passport and visa sub-class of parent – primary visa holder – and student.
- ***This is an Application for Enrolment only*** – submitting this form to the school does not mean that the enrolment has been accepted. The Principal will firstly need to determine if there is classroom accommodation and whether an appropriate educational program can be provided for your child. In determining whether an appropriate educational program can be provided for your child at the school, the Principal will need to fully consider the information provided.
- If your application is accepted, you will be required to complete enrolment procedures at the school. Parents/guardians should ensure that the child's birth certificate, immunisation records, medical advice and any Family Court Orders or parenting plans registered with the Family Court are made available at the time of enrolment.
- It is a requirement of the Department of Education that any information on suspensions and exclusions must be provided to the school at the time of applying to enrol a child. This information will help the school to provide your child with the appropriate support, if required. Children currently under suspension from a government school cannot be enrolled at another government school until the suspension period is over. Children who have previously been suspended or excluded from a government school may be required to enter into a behaviour agreement with the school if enrolment is accepted.
- Applicants for enrolment at Kinross College should provide **two current documents** confirming their residential address. These may include :
 - Electricity account (current)
 - Gas account (current)
 - Telephone account (current)
 - Bank statement (current) showing address
- Families moving into rental accommodation are to provide the registered agent's rental agreement with a lease for a minimum of six months.

ENROLMENT PROCESS

Kinross College is a local-intake school. Accordingly the Principal will:

1. Enrol an eligible student whose usual place of residence is in the local-intake area of the College.
2. Set aside sufficient places to accommodate children who may move into the local-intake area during the school year.
3. Apply the following selection criteria if the school has further capacity and appropriate programs to accommodate children from outside the local-intake area:
 - **First Priority** – Students applying to enrol in a Department of Education approved specialist program. This does not apply to Kinross College.
 - **Second Priority** – Students who have siblings enrolled at the College for that year.
 - **Third Priority** – Students who live in closest proximity to the College.