

Dear Parent/Guardian

Your child has collected a Kinross Police Rangers 2019 enrolment package. I will be continuing in the role of Unit Coordinator this year and am looking forward to working with our other dedicated Instructors, to plan and implement another year's worth of fantastic opportunities for our Kinross Police Rangers.

If your child chooses to enrol in the Unit for 2019, please ensure that the enrolment package and payment are forwarded to the Kinross College Front Office in a sealed envelope, with your child's name and **'Rangers Enrolment'** on the envelope.

Rangers who graduated last year and are returning to the Unit have priority enrolment over new Ranger applications. Re-enrolments are processed first and dictate how many positions we have available within the Unit for new enrolments this year. Enrolments for new Rangers are processed on a **'first-come, first-served'** basis. When we reach capacity for numbers, applicants are placed on a waiting list and payments will be processed as places become available throughout the year.

Your payment or credit card details will be held until this occurs, or you withdraw your application. With this in mind, the earlier applications are forwarded to the front office, the higher the likelihood of gaining a placement for the start of this year's program, which is **Wednesday 6 March 2019**. You will be advised once your child's enrolment and payment has been processed.

If you have any queries, please contact me at Kinross College via email david.moss@education.wa.edu.au or on **9233 6700**.

We look forward to another fantastic year within the Kinross Police Rangers Unit.

Yours sincerely

David Moss
Kinross Police Rangers Unit Coordinator

15 February 2019

Kinross College Police Ranger Unit – 2019 For Your Information

Enrolment in the unit signifies a voluntary agreement to accept the rules of Police Rangers and to abide by the Police Ranger Code of Conduct. Both of these will be explained in the first few weeks of parade.

- Parades take place from **15:30–17:00 every Wednesday**, meeting in the covered courts. Instructors will be on hand for 10 minutes before and after parade to assist Rangers and parents with enquiries or issues. Many activities within the Kinross Police Rangers Program are conducted 'off site'. You will be provided with details of any activity occurring outside the college grounds, and we will require written consent and up to date health/medical details in order for your child to participate. A program of activities, excursions and camps will be issued to Rangers on the **commencement of parades on Wednesday 6 March**. Please be advised that while we endeavour to lock in dates for programs, excursions and camps, they may be subject to change based on staffing requirements and environmental factors.
- Once uniforms are issued, **all Rangers are expected to be in uniform** – withdrawal from parade may be enforced if Rangers are regularly out of uniform. The unit provides most uniform items but Rangers must supply:
 - **Navy shorts or track pants** and **sports shoes/sneakers** for training uniform.
 - All Rangers are required to wear a **hat** for outdoor activities and camps.
 - A black belt with silver buckle, black leather boots and black socks **if** your child elects to be involved in activities requiring Ceremonial uniform (Number one blues). Examples include ANZAC services/city march, Police Academy Open Day etc. Number one blues will be provided by the Unit.
 - **Please indicate the size required for your child's training shirt on the return form.** Shirt sizes will be confirmed and the order will be placed on commencement of parades (Wednesday 6 March). Please allow up to 3 weeks after this date for the order to be returned and shirts to be distributed.
- Rangers who do not attend without explanation for more than three parades in a term may be excluded from further participation in the unit.
- Priority for camps, excursions and promotion will be given to Rangers who regularly attend parades. Promotion is also based upon demonstration of promotional requirements for their rank, completion of assessment tasks, participation in volunteer activities and assistance given in the day to day running of the Unit.
- The Department for Communities – Cadets WA, provides some funding for uniforms and most activities but Rangers are sometimes asked to make a co-payment for camps and high cost activities.
- All camps and excursions require the completion of consent and student health forms in order to comply with Department of Education policies. These must be returned by the due date. Late return of these forms will result in the individual being ineligible for participation in the camp or activity.
- All Rangers are expected to abide by the Police Ranger Code of Conduct and demonstrate behaviour, attitudes and ethics consistent with the high expectations and standards established within the Unit. Failure to comply with these standards and expectations may result in exclusion from the Unit.
- The annual enrolment fee is \$55.00 in the first year (\$25.00 contributes to the purchase of a training shirt), and \$30.00 per year after, which contributes to the cost of activities and equipment for weekly parade activities. Please enclose this with the return slip.

Thank you and kind regards

David Moss
Unit Coordinator

KINROSS POLICE RANGERS UNIT



ENROLMENT PACKAGE (PLEASE TICK APPROPRIATE BOX)

Returning Ranger
New Ranger

2019

NAME: _____

FORM	RETURNED
Application Form 2019 & Medical Form	
Payment for enrolment \$30 (compulsory)	
Payment for uniform – training shirt \$25	

Applications and Payments to be forwarded to the front office in a sealed envelope titled with your child's name and 'Rangers enrolment' ASAP as spots a limited.

Kinross College Police Rangers Application Form 2019

The following information is required for enrolment and safety purposes. Please complete it as accurately as possible. This form must be returned to the Front Office at Kinross College and processed by office staff before a student is officially enrolled in the unit.

Full Name	Surname	First Name	
Address:	Number and Street	Suburb	Post Code
Parent/ Guardian1	Name:	Relationship to Ranger:	
Contact	Home:	Work:	Mobile:
Parent/ Guardian 2	Name:	Relationship to Ranger:	
Contacts	Home:	Work:	Mobile:
Ranger Details	Date of Birth:	Male or Female:	Age:
	Year Commenced Rangers:	Years completed:	Current Year Level:
	Rank:	Torres Strait Islander?	Aboriginal?
	English spoken at home?	Any disability?	Born Overseas?
	School	Parent email:	Country: Ranger's mobile number:
Medical Conditions that may affect participation	(Asthma, epilepsy, allergies etc – please explain in detail)		

PUBLICATION OF STUDENT PHOTO:

I give permission for my child's photo to be used for:

- Education purposes
– internal (e.g. unit projects)
- Other purposes
– external publicity; College newsletter, e bulletin, year book, websites, television, newspapers etc.

If you do not want your child's photo used for publicity purposes, you must confirm this in writing to the College.

1. Parent/ Guardian:

I have read the information overleaf and agree to support the Unit Coordinators and instructors in the maintenance of these standards (uniform, attendance, behaviour etc.) I have disclosed relevant information for enrolment purposes and give permission for my child to enrol in the Kinross Police Rangers Unit.

Parent Signature:

Date:

2. Applicant:

I have read the information overleaf and will; attend parades regularly, take good care of uniform and equipment and return all property on request. I agree to conduct myself at all times in a manner consistent with the Police Ranger Code of Conduct, and the standards and expectations established within the Unit.

Student Signature:

Date:

3. Uniform: Please indicate what size T-shirt you require. T-shirts will be distributed at parade after sizes have been confirmed and ordering completed. Please allow for processing time.

T-shirt Size: _____ (Unisex 8,10,12,14,16, men's small, medium, large etc)

STUDENT HEALTH FORM – KINROSS COLLEGE RANGERS ENROLMENT 2019

STRICTLY CONFIDENTIAL

Parents must fill out form.

This information, that is required for each student participating on the excursion, will assist the school and supervising teachers in the preparation and planning of an excursion.

STUDENT DETAILS

Student's name: _____ Date of birth: _____

Parent/guardian's full name: _____

Address: _____ Postcode: _____

Telephone no. – home: _____

– work: _____

– mobile: _____

Name of Family Doctor and Telephone no: _____

MEDICAL DETAILS

Is your child subject to seizures, fainting, epilepsy, diabetes or any other condition that may affect his or her safety during the excursion

Yes

No

If "yes", please give

details: _____

Medicare number for child: _____ Expiry Date: _____

Is your child allergic to: *(Please give details)*

Penicillin _____

Any other drug _____

Any food _____

Other _____

Date of last tetanus vaccination: _____

Medication

Parents/guardians are requested to make arrangements with the teacher-in-charge for the safekeeping and handling of medications prior to the excursion.

Is your child presently taking tablets and/or other forms of medication? Yes No

Does your child self-administer the medication? Yes No

If "yes", state name of medication, dosage and frequency of use:

Other Information

Please provide any other information about your child which will enable the organisers of the excursion to provide better care for your child.

Parent Signature: _____ Date: _____

ENROLMENT PAYMENT FOR KINROSS POLICE RANGERS

Payment options: Please indicate your payment selection in the below

CASH PAYMENT OPTION

Name of excursion: Rangers Enrolment		Cost:	Amount enclosed:
Student Name:		TAG Group:	Teacher Name: D Moss
Name and signature of Parent/Caregiver:	Name:	Sign:	

DIRECT DEPOSIT PAYMENT OPTION

If paying by direct deposit ***please include the student surname and initial in the payment description.*** An email advising payment can be sent to: Kinross.college.finance@education.wa.edu.au

College account name: Kinross College	BSB: 016338	Account No: 199317362
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CREDIT CARD PAYMENT OPTION (Can only be selected for payments over \$15)

Student Name:	Name of excursion: Rangers Enrolment			
Full name as appears on card:	Card Type (circle):	VISA	BANK CARD	MASTERCARD
Card number:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Expiry Date:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Amount to be paid: \$ <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>		Signature of card holder:		